



Nursery

Prospectus

2023 - 2024

Lighting the Way to Success



ROBERTS PRIMARY SCHOOL

ROBERT STREET, LOWER GORNAL, DUDLEY, DY3 2AZ

Telephone Number: 01384 818275

Email: info@roberts.dudley.sch.uk

Headteacher: Mrs D Hunt

Deputy Headteacher: Mr K Hughes

Chair of Governors: Mrs S Smith

**Head of Education Outcomes
and Inclusion:** Martin Palfreyman
Education Outcomes
Children's Services
Dudley Council
3-5 St James's Road
Dudley
DY1 1HZ

tel: 01384 816276

Nursery Staff:

Assistant Headteacher Foundation Stage Mr I Collier-Dart

Teachers in Charge: Mrs R Taylor

School Website: www.robertsprimary.org.uk



TERM DATES



Autumn Term 2023

INSET Day (School Closed)	Monday 4 th September 2023
School Opens	Tuesday 5 th September 2023
Half Term Holiday	Monday 30 th October to Friday 3 rd November 2023
Break up for Christmas	Thursday 21 st December 2023
INSET Day (School Closed)	Friday 22 nd December 2023

Spring Term 2024

School Opens	Monday 8 th January 2024
Half Term	Monday 12 th to Friday 16 th February 2024
Break up for Easter	Friday 22 nd March 2024

Summer Term 2024

School Opens	Monday 8 th April 2024
May Day Holiday	Monday 6 th May 2024
Half Term	Monday 27 th May to Friday 31 st May 2024
Break up for Summer	Friday 19 th July 2024
INSET Day (School Closed)	Monday 22 nd July 2024

Primary Liaison Week - Monday 1st July to Friday 5th July 2024

2 further INSET days to be announced

Every child deserves the best possible start in life and the support that enables them to fulfil their potential. Children develop quickly in the early years and a child's experiences between birth and age five have a major impact on their future life chances. A secure, safe and happy childhood is important in its own right. Good parenting and high quality early learning together provide the foundation children need to make the most of their abilities and talents as they grow up.

(Statutory Framework for the Early Years Foundation Stage, DFE 2021)

Aims of Roberts Nursery

- To foster self-awareness, resilience and independence in a caring and secure atmosphere.
- To ensure that children have a positive experience and the best possible start in their introduction to school life - offering them the support that will help them to reach their full potential.
- To provide a curriculum that covers each area of learning and development which is then implemented through planned purposeful play - with a healthy and balanced mix of adult and child initiated activities both in the inside and outside learning environment.
- To provide a curriculum which takes into account that children develop and learn in different ways and at different rates and allows them to progress in relation to their differing abilities.
- To promote the equality of opportunity and anti-discriminatory practice, ensuring that every child is included and supported.
- To create a strong partnership with parents to support and enhance the development of the children.

General Information

The 39 place Nursery was opened at Roberts Primary School in September 2000. We moved into our new building in May 2001.

Part time places are offered to three year olds. These children are admitted at the start of each term, according to availability of places with the situation being reviewed at the end of each term.

Doors will be open from 8.55am until 9.05am every morning. At the end of the session, children can be collected from 11.50am until 12.00pm at the latest.

For the afternoon session, doors will be open at 12.30pm and run until 3.30pm. Doors will be open for collection from 3.20pm.

The children will be part of their own family group and have a group key worker. There are three groups, the Raindrops, Rainbows and the Sunshines. Your child's key worker will deliver planned Phonics, Maths and Personal, Social and Emotional activities amongst others during planned focus time to their family group and be responsible for their group's assessment and progress. This will include formally feeding back to parents at least twice a year. However, parents can talk to their child's key worker as frequently as they wish to find out how their child is getting on. Staff are available at the start and end of sessions.

Children in Nursery are required to wear our school uniform.

Winter Uniform

Red Sweatshirt/Cardigan
Yellow polo shirt
Red fleece (optional - for outdoors wear only)
Light grey trousers
Light grey knee length skirt/pinafore dress
Black shoes with low heel (no boots)

Summer Uniform

Yellow and white small check gingham dress (no variation)
Red and white small check gingham dress (no variation)
Red Sweatshirt/Cardigan
Red fleece (for outdoors wear only)
Yellow polo shirt
Light grey trousers or shorts
Light grey knee length skirt/pinafore dress
Red Baseball Cap (optional)
Black shoes with low heel (no boots)

Uniform without the Roberts Primary School logo can be purchased in many places. Sweatshirt, polo shirts, P.E. t-shirts and baseball cap with the school logo can be obtained from My Clothing online.

PLEASE make sure that all items of clothing are labelled with your child's name, including their shoes.

Children should always come with a sensible coat as the outdoor environment is a key part of the children's Nursery session. Wellington boots might also be a good idea if your child enjoys playing in the mud kitchen.

Children will be provided with a fruit snack and drink of milk or water. It is not necessary to send any other snacks or drinks into Nursery.

Bags

Children should only need to bring a lunchbox and reading book to school. Please do not send children with bags or rucksacks.

Jewellery

The wearing of jewellery, except watches, is not allowed for reasons of safety, security and hygiene. Children may not wear make-up (including nail varnish). Children whose ears have been pierced should wear one set of studs which must be removed for games, PE and swimming. Other body piercing is strictly prohibited.

We strongly encourage you to make sure that your child is toilet trained on entry to Nursery. If you need any help in this area please do not hesitate to ask a member of staff.



Transition into Nursery

To help with the transition into Nursery, parents/carers are usually invited to a 'Stay and Play' session during the Summer term. The session lasts for between an hour and an hour and a half and enables both the children and parents/carers to get to know Roberts Nursery and the Nursery Team.

Nursery children usually start Nursery during the first two weeks of September. The children have a 'phased' start. They will start in small staggered groups over the period of a week having shorter sessions initially. Details of your child's start date will be sent out to you as soon as we are able to.

Absence, Illness and Lateness in Nursery

We regard regular attendance as being extremely important in helping your child's achievement. It is therefore vital that any absence is kept to a minimum. We recommend that holidays are not taken during school term as this causes disruption for your child. Any holiday requests must be made using the official school form.

In the event of your child being absent from school, please phone the school main reception (01384 818275).

In the event of a tummy bug, children must not return to Nursery until **48 hours** after the last time they have been sick or been to the toilet.

It is also vitally important that you ensure your child is prompt and on time for the start of the sessions and that you are on time to pick them up at the end of the session.

Children will need to be taken to the main school entrance if they are late for the start of their session. Children will be taken to the main school office if their parent/carer is late collecting them. (Please contact the School if you think you are going to be late!)

If your child is taken ill at school, we try to contact you or a relative/friend from the EMERGENCY CONTACT FORM which will be completed prior to starting Nursery. This form needs to be kept updated with any new numbers that you may have.

Medication may only be given in certain circumstances. Approval must be obtained by the Headteacher beforehand and forms for this are obtainable from the school office.

Please see the school's Attendance Policy for more details.

Pastoral Care and Discipline.

A child's attitude to, and relationship with, pupils and members of staff is part of the learning process in an education for life. We therefore encourage children to be polite, kind and considerate at all times.

Simple rules and routines are important and we encourage the children to follow the ones we have in place in our Nursery. This results in the children respecting each other and their Nursery.

We create a happy, pleasant and caring environment in which everyone is valued. We strive for praise and reward rather than punishment.

If for any reason we are concerned about a particular aspect of your child's behaviour, please come and discuss this with us, so that we can work together for the benefit of the child.

If you have any concerns please see the Nursery Manager first. However, if you feel you need more clarity or need to take the concern further (after seeing the Manager) then an appointment with the Headteacher, Mrs Hunt, would be advisable.

We believe that parents should be active partners in every child's education. Every term we will send you a newsletter outlining the key activities and events which your child will experience at Nursery. You will also be invited in to share experiences with your child.

At certain times of year you will be invited to meet your child's teacher/key worker to discuss their progress. However, staff are always available for informal chats about your child's wellbeing and progress on a daily basis.

If you do not feel safe at school or are worried about somebody else at school, you must speak to an adult you can trust. Mrs Hunt, Mrs Ratledge and Mr Hughes are responsible for safeguarding in the school. Miss Burns is responsible for safeguarding at Brightsparks.

Roberts Primary School is committed to the safeguarding of all of the children in our school. If we have any concerns with regard your child's safeguarding we have a duty of care to raise these with the relevant agencies if and when they arise.



North Dudley Family Services

North Dudley Family Services offers a range of information and activity sessions every week covering a wide range of subjects. To find out more about these sessions please contact them on 01384 813096 or visit their website:

<https://www.dudley.gov.uk/residents/early-years-and-childcare/family-centres/>

Early Years Foundation Stage (EYFS)

The Early Years Foundation Stage framework recognises the importance of children's time in school and sets out a curriculum for children. In Nursery and Reception.

The Early Years Foundation Stage (EYFS) sets the standards that all Early Years providers must meet to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children's 'school readiness' and gives children the broad range of knowledge and skills that provide the right foundation for future progress through school and life.

Early Years Foundation Stage (EYFS)

The EYFS has 4 guiding principles:

- The Unique Child;
- Positive Relationships;
- Enabling Environments
- Learning and Development.

This encompasses 7 areas of learning that involve activities and experiences for children:

Communication and Language Development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves; and listen in a range of situations.

Physical Development involves providing opportunities for young children to be active and interactive; and to develop their co-ordination, control and movement. Children must be helped to understand the importance of physical activity and to make healthy choices in relation to food.

Personal, Social and Emotional Development involves helping children to develop a positive sense of themselves and others; to form positive relationships and develop respect for others; to develop social skills and learn how to manage their feelings to understand appropriate behaviour in groups; and to have confidence in their own abilities.

Literacy involves encouraging children to link sounds and letters and to begin to read and write. Children must be given access to a wide range of reading materials (books, poems and other writing materials) to ignite their interest.

Mathematics involves providing children with opportunities to develop and improve their skills in counting, understanding and using numbers, calculating simple addition and subtraction problems; and to describe shapes, spaces and measures.

Understanding the World involves guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

Expressive Arts and Design involves enabling children to explore and play with a wide range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play and design and technology.